

Minutes of Regular Meeting

The Board of Directors Fort Cherry School District

A Regular Meeting of the Board of Directors of Fort Cherry School District was held Monday, April 29, 2019, beginning at 6:30 PM in the Learning Commons at the High School located at 110 Fort Cherry Road, McDonald, PA 15057.

The following members were present:

Mrs. Dawn Fiori	Mr. Eugene Briggs
Mrs. Cynthia Gaskill	Mrs. Melinda Errett
Mrs. Jeanine Miles	Mr. Louis Ursitz
Mrs. Jodi McKay	Ms. Loretta B. Kendall
Mr. Cory Matchett	

The following members were excused/absent:

None

The following non-members were present:

Dr. Jill M. Jacoby, Superintendent
Mrs. Jessica L. Drylie, Business Manager/Board Secretary
Mr. John Smart, Solicitor, Andrews and Price

The following community members were present:

Lon Libert – Mt. Pleasant Township
Julie Vincenti – Mt. Pleasant Township
RB Hursh – FCEA
Patty Briggs – FCEA
Jeremy Roberts - JCI

I. Executive Session (6:30pm)

Executive Session was held starting at 6:30 PM and ending at 6:50 PM to discuss Personnel and Legal matters.

II. Call to Order, Pledge of Allegiance, and Roll Call

By Whom: Mrs. Miles

Time: 6:52 PM

III. Approval of Agenda - Regular Meeting of April 29, 2019

1st: Mrs. Errett

2nd: Mr. Ursitz

Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve the agenda of the Regular Meeting of April 29, 2019. Motion passed unanimously, 9-0.

IV. Remarks by Visitors

(As per Fort Cherry School District Policy for Conducting Meetings of the Board of School Directors)

Ms. Julie Vincenti spoke regarding her appreciation for Dr. Trisha Craig, HS Principal, and Dr. Jacoby. She expressed her appreciation for their openness and willingness to engage with students. Ms. Vincenti personally witnessed the Principal and Superintendent show compassion to students and she thanked them.

V. Presentations

A. JCI – Air Conditioning update

Jeremy Roberts from Johnson Controls (JCI) updated the board on the following items related to the AC Project:

1. Chiller selection and placement
2. UV's selected
3. The contract from JCI and CJL (approval)
4. Currently reviewing subs submitting bids for HVAC
5. Currently reviewing subs submitting bids for Electric

VI. Action on the approval of Minutes – Regular Meeting of March 25, 2019

1st: Mrs. Errett

2nd: Mrs. Fiori

Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Fiori that the Board approve the minutes of the Regular Meeting of March 25, 2019. Motion passed unanimously, 9-0.

VII. Secretary's Correspondence

None

VII. Treasurer's Actions

A. Action on the approval of Bills for Payment

1st: Mrs. Errett

2nd: Mrs. Fiori

Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Fiori that the Board approve the Bills for Payment. Motion passed unanimously, 9-0.

- B. Action on the approval of the Treasurer's Report Account Summaries
1st: Mr. Briggs 2nd: Mrs. McKay Motion: 9-0

Mr. Briggs made a motion, which was seconded by Mrs. McKay that the Board approve the Treasurer's Report Account Summaries. Motion passed unanimously, 9-0.

- C. Action on the approval of the Budget Control Reports
1st: Mrs. Fiori 2nd: Mrs. Errett Motion: 9-0

Mrs. Fiori made a motion, which was seconded by Mrs. Errett that the Board approve the Budget Control Reports. Motion passed unanimously, 9-0.

IX. Reports

A. Board Reports

There was no Board Report given

B. Solicitor's Report

There was no Solicitor Report given

C. Superintendent's Report

The Superintendent's Report is attached and has been made part of the official minutes.

X. Personnel and Curriculum

- A. Acknowledge the retirement of Mrs. Linda Mondine, Cafeteria Manager, effective June 7, 2019

President Miles acknowledged the retirement of Mrs. Linda Mondine and thanked her for her many years of service.

- B. Acknowledge the retirement of Mrs. Sharon Mechtel, Cafeteria Worker, effective June 7, 2019

President Miles acknowledged the retirement of Mrs. Sharon Mechtel

and thanked her for her many years of service.

- C. Acknowledge the retirement of Mrs. Lynne Harkreader, Professional employee, effective March 29, 2019

President Miles acknowledged the retirement of Mrs. Lynne Harkreader and thanked her for her many years of service.

- D. Action on the approval of spring/summer work days from April 15 to June 30, 2019:

1. Food Service Manager (Patricia Fedinetz): 60 days
2. Food Service Clerk (Sally Cowden): 40 days

1st: Mrs. Errett 2nd: Mr. Ursitz Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve the spring/summer work days from April 15 to June 30, 2019:

1. Food Service Manager (Patricia Fedinetz): 60 days
2. Food Service Clerk (Sally Cowden): 40 days. Motion passed

unanimously, 9-0.

XI. Buildings and Grounds

- A. Action on the approval to replace two water fountains (one at HS and one at Elem) by John Myers, at a cost not to exceed \$6,200 (budgeted in General Fund - Repairs)

1st: Mrs. Errett 2nd: Mr. Ursitz Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve the replacement of two water fountains (one at HS and one at Elem) by John Myers, at a cost not to exceed \$6,200 (budgeted in General Fund - Repairs). Motion passed unanimously, 9-0.

- B. Action on the approval to purchase new 2019 Ford F-350 dump/salt truck from Woltz & Wind Ford, Inc. through Co-Stars, not to exceed \$64,514 (funds coming from Capital Project Fund)

1st: Mr. Ursitz 2nd: Mrs. Fiori Motion: 9-0

Mr. Ursitz made a motion, which was seconded by Mrs. Fiori that the Board approve the purchase of a new 2019 Ford F-350 dump/salt truck from Woltz & Wind Ford, Inc. through Co-Stars, not to exceed \$64,514 (funds coming from Capital Project Fund). Motion passed unanimously, 9-0.

- C. Action on the approval to purchase new 2019 Ford Transit 10 passenger van from Woltz & Wind Ford, Inc. through Co-Stars, not to exceed \$31,250 (funds coming from Capital Project Fund)
1st: Mrs. Fiori 2nd: Mr. Ursitz Motion: 9-0

Mrs. Fiori made a motion, which was seconded by Mr. Ursitz that the Board approve the purchase of a new 2019 Ford Transit 10 passenger van from Woltz & Wind Ford, Inc. through Co-Stars, not to exceed \$31,250 (funds coming from Capital Project Fund). Motion passed unanimously, 9-0.

- D. Action on the approval to purchase LED lighting from Mason James Distribution Lighting and Supply, not to exceed \$8,500 (Funds coming from Bond Issue 2019)
1st: Mrs. Errett 2nd: Mr. Ursitz Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve the purchase of LED lighting from Mason James Distribution Lighting and Supply, not to exceed \$8,500 (Funds coming from Bond Issue 2019). Motion passed unanimously, 9-0.

XII. **Transportation**

- A. Action on the approval of private transportation contracts with Jake G. Schneider Bus Contractor
1st: Mrs. Fiori 2nd: Mrs. Errett Motion: 9-0

Mrs. Fiori made a motion, which was seconded by Mrs. Errett that the Board approve the private transportation contracts with Jake G. Schneider Bus Contractor. Motion passed unanimously, 9-0.

XIII. **Finance**

- A. Discussion on the 2019/2020 Preliminary Budget

The Board discussed the options of adding an additional principal at the High School versus what was currently budgeted in the 19/20 Preliminary Budget. The Board took a straw poll and five Board members wanted to add a principal position to the budget. The Administration will gather the information and costs and will discuss it further at the May 20, 2019 Budget hearing/roundtable.

- B. Action on the approval to purchase three (3) Combination Ovens from Curran-Taylor through Co-Stars, at a cost not to exceed \$68,975 (Funds coming from Bond Issue 2019)
1st: Mrs. Errett 2nd: Mr. Ursitz Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board purchase three (3) Combination Ovens from Curran-Taylor through Co-Stars, at a cost not to exceed \$68,975 (Funds coming from Bond Issue 2019). Motion passed unanimously, 9-0.

- C. Action on the approval to purchase PrimeroEdge Software for the Cafeteria POS System, at a cost to not to exceed \$5,580 (2019/2020 budgeted expenditure)

1st: Mrs. Errett 2nd: Mrs. Fiori Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Fiori that the Board purchase PrimeroEdge Software for the Cafeteria POS System, at a cost to not to exceed \$5,580 (2019/2020 budgeted expenditure). Motion passed unanimously, 9-0.

- D. Action on the approval to open a new checking account through Pennsylvania Local Government Investment Trust (PLGIT) for the 2019 Bond Proceeds

1st: Mrs. Errett 2nd: Mrs. Fiori Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Fiori that the Board approve the opening of a new checking account through Pennsylvania Local Government Investment Trust (PLGIT) for the 2019 Bond Proceeds. Motion passed unanimously, 9-0.

XIV. Technology

There were no Technology items.

XV. Athletics

There were no Athletic items.

XVI. Activities

There were no Activity items.

XVII. Textbooks and Supplies

There were no Textbook and Supply items.

XVIII. Policy

A. Action on the approval of the revision to Policy 246 - Student Wellness

1st: Mrs. Errett 2nd: Mrs. Fiori Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Fiori that the Board approve the revision to Policy 246 - Student Wellness. Motion passed unanimously, 9-0.

B. Discussion on Policy #623 - Post Issuance Disclosure Policy (First Read)

Mrs. Drylie explained the new policy and how it relates to Sarbanes Oxley requirements. When Districts have outstanding Bonds, they have to disclosure financials annually for the investors view.

XIX. Miscellaneous

A. Action on the approval of the student placement agreement

1st: Mrs. Errett 2nd: Mrs. McKay Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. McKay that the Board approve the student placement agreement. Motion passed unanimously, 9-0.

B. Action on the approval of a Spanish Class trip to Puerto Rico on June 8th - June 14th, 2020

1st: Mr. Ursitz 2nd: Mrs. Errett Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. McKay that the Board table the request for the Spanish Class trip to Puerto Rico on June 8th - June 14th, 2020. Many board members had questions/concerns regarding the trip. Dr. Jacoby will request Miss Smith to attend the next meeting to get the Boards' questions answered. Motion passed unanimously, 9-0.

C. Discussion on the May 20, 2019 Administrative Roundtable

Mr. Ursitz requested Transportation topics to be discussed. The Board felt like that was a great topic, however there were 2019/2020 Budget questions/concerns that needed addressed. The Board unanimously agreed that the May roundtable should be Budget talks and to push the Transportation topic to the next roundtable.

XX. Public Comment

(As per Fort Cherry School District Policy for Conducting Meetings of the Board of School Directors)

No Public Comments

XXI. Executive Session

This item was not held.

XXII. Adjournment

1st: Mrs. Errett

2nd: Mrs. McKay

Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. McKay that the Board approve the adjournment of the Regular Meeting of April 29, 2019. Motion passed unanimously, 9-0, and the meeting adjourned at 8:07 PM.



Mrs. Jeanine Miles, Board President



Mrs. Jessica L. Drylie, Board Secretary